

### Newcastle MBA Group Training & Personnel

Level 1, 165 Lambton Road

**BROADMEADOW NSW 2292** 

PO Box 266

HRMC NSW 2310

ABN: 30 089 781 591

Tel: (02) 4979 0170

Fax: (02) 4950 9311

### <u>Master Builders Group</u> <u>Training & Personnel</u>

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# Newcastle Master Builders Apprenticeship Scheme Update

August 2021

### **Message from Manager**

We are in lockdown again and with it brings the dreadful memories of last year's lockdown ordeals! I guess our only comfort is that we are all in it together and hope we get through this as soon as possible with no serious COVID-19 occurrences or sickness to yourselves, family and friends.

These are trying times for everybody, and I'd like to extend my thanks to you all for your patients and efforts during this COVID-19 lockdown period. Hang in there!

I would like to remind you to please get tested if you have any cold or flu like symptoms and if you have any concerns or questions regarding COVID-19 etc please call our office for advice on 4979 0170 / 0409 307 340 or Arthur on 0408 403 937.

Stay safe, stay well!

### By Brett Lester

### **Recruitment Report**

We have Building and Construction Industry Apprentices ready for hire!

Newcastle Master Builders Apprentices has had a great start with its yearly "New start Apprentice" intake. This has been quite an achievement for the industry assisted by the Boosting Apprentice and Trainee Wage Subsidy (50% of Apprentice/Trainee wages rebated to you quarterly) this is still available, contact us today to take advantage of this great incentive.

We have found that recruitment has been consistent throughout this year so far, we have been fortunate enough to gain and maintain quality clients wanting to take on Apprentices and Trainees through our Group Training Scheme.

A sincere thank you to all our Host Employers, Repeat and New that have given a young person an opportunity to build themselves a career as a Tradesperson within our Industry!

We are continuously looking for Applicants in all trades. If you are interested in applying with us, please send your resume to <a href="mailto:mbagtp@mbagtp.com.au">mbagtp@mbagtp.com.au</a> or contact us for more information on 02 4979 0170. Visit our website <a href="www.mbagtp.com.au">www.mbagtp.com.au</a> for further information on our Group Apprenticeship Scheme and how we can assist you in gaining entry into the Building Industry to start your future career.

By Gabrielle Harden

Newcastle Master Builders Apprenticeship Scheme



#### **MBA Staff**

It has been an extremely busy 2021 and we cannot believe it is nearly over already. We would like to refresh your memory with our current staff positions and best contact numbers.

#### Please see below:

Brett Lester	Manager	Full-Time	0402 000 892
Megan Read	Office Manager	Part Time (Monday, Wednesday & Friday's)	4979 0170
Gabrielle Harden	Recruitment Officer	Full-Time	4979 0173
Madeleine Dobing	Senior Payroll Officer	Full-Time	4979 0171
Lara Haggarty	Payroll Officer	Full-Time	4979 0170
Rachael Wheeler	Special Projects	Part Time (Tuesday & Friday's)	4979 0179
Arthur Hawkins	Field Officer	Full-Time	0408 403 937

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### **TAFE Update**

#### TAFE NSW - Coronavirus Update

All face-to-face classes have moved to virtual delivery, unless otherwise advised by your class teacher. Some face-to-face teaching will go ahead where necessary, and where it is safe to do so.

Students are encouraged to access support services such as student services, disability support, and counselling services virtually, where possible. Face-to-face support services will remain operational on all campuses, with the exception of campuses in the Local Government Areas of Bayside, Blacktown, Burwood, Campbelltown, Canterbury-Bankstown, Cumberland, Fairfield, Georges River, Liverpool, Parramatta, Strathfield, and some suburbs of Penrith. Libraries will be closed to the general public but will be open to support students. Computer rooms will also remain open for students who need to access technology to participate in virtual classes or complete assignments.



#### TAFE Terms / Holidays 2021

12th July – 19th September

Semester 2, Term 3

20th September – 3rd July

Mid-Semester Break

4th October – 28th November

Semester 2, Term 4



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### **Safety Reminder**

With the current circumstances of Coronavirus (COVID-19) and the flu season please ensure you're completing all prevention strategies:

Wash your hands often with soap for at least 20 seconds.

**Cover your cough or sneeze** with a tissue. If you don't have a tissue, cough or sneeze into your sleeve or elbow.

Clean and disinfect frequently touched objects and surfaces.

Avoid touching your eyes, nose and mouth.

**Stay home** when you are sick, except to get medical care.

**Avoid close contact** with people who are sick.



### Symptoms may include any of the following:

Fever Sore throat Nasal Congestion Runny Nose Diarrhea



If you are experiencing any of the above symptoms, please contact our office and your Host Employer immediately. If you are required to get testing done for Coronavirus, please attend this urgently. You will not be able to return to work until you have been tested negatively for the virus and received medical clearance.

If you are tested positive or for further information, please call us on 02 4979 0170.

A reminder on the importance of safety on-site; it is important to ensure you are always wearing the appropriate safety equipment (PPE). Masks are now compulsory onsite indoor & outdoor. If you do not have the appropriate equipment, please seek this as soon as possible by contacting our office.

### If you get injured in the workplace, please do the following:

- Notify your supervisor
- Notify MBA (02 4979 0170)
- Have someone take you to our preferred medical centre for all onsite injuries Hamilton Doctors – 60 Lindsay Street, Hamilton NSW 2303 – 4961 3017. Our preferred medical centre will see you promptly and have you on your way sooner.
- If you seriously injure yourself, please call an ambulance.
- Contact MBA again after your appointment and send through photos of your Workers Compensation paperwork.



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### **Boosting Apprentice & Trainee Incentive**

#### DON'T MISS OUT ON THE BOOSTING APPRENTICE & TRAINEE INCENTIVE!!

Any new or recommencing Apprentices and Trainees who started on or after 5<sup>th</sup> October 2020 to 30<sup>th</sup> September 2021 will be eligible for 50% reimbursement of gross wages paid for the above date range. Payments are up to \$7,000 per Apprentices/Trainee per quarter\*.



Newcastle MBA Group Training adhere to make putting on an Apprentice or Trainee EASIER for you!!

### **Congratulations**

We would love to congratulate both Megan Read & Rachael Wheeler for their hard work and dedication over the years!

Our Office Manager Megan reached her 15 year anniversary at MBA and Rachael our Project / Administration Officer has reached her 10 year anniversary.

It has been an absolute pleasure to have you both as a part of our team.









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Our next Newsletter will be released in

December 2021.